

MINUTES

Massachusetts Health Information Technology Council

Meeting

March 24, 2010

9:00 – 11:00 am

**Matta Conference Room
One Ashburton Place
Boston, Massachusetts**

MINUTES
MASSACHUSETTS HEALTH INFORMATION TECHNOLOGY COUNCIL

March 24, 2010

Attendees:

Council Members	JudyAnn Bigby, MD - (<i>Chair</i>) <i>Secretary of Health and Human Services</i> (Jay Gonzalez - <i>Secretary of Administration and Finance</i>)** Represented by: Marcie Desmond Deborah Adair - <i>Director of Health Information Services / Privacy Officer</i> <i>at Massachusetts General Hospital</i> Karen Bell, MD - <i>Senior Vice President of HIT Service at Masspro</i> Lisa Fenichel, M.P.H. - <i>E-Health Consumer Advocate</i> Meg Aranow - <i>VP & Chief Information Officer, Boston Medical Center</i>
Other	David Martin (EOHHS) Bert Ng (Healthcare Finance Committee) Young Joo (Ma DHCFP) Adam Delmolino (Massachusetts Hospital Association) Jessica Long (Conference of Boston Teaching Hospitals) Henry Och (Lowell Community Health Center) Karen Welsh Foster Kerrison Chris Harding (Concordant) Michael Gilbert (Arcadia Solutions) Brian Gildea (Arcadia Solutions) Jan Roce (ML Strategies) Bob Strong (Pro Caseo, Inc)
MTC Staff	Mitchell Adams Dr. Richard Shoup Judy Silvia Glen Comiso Angelia Lewis Carole Rodenstein Barbara-Jo Thompson

The twenty-first meeting of the Massachusetts Health Information Technology Council was held on March 24th, 2010, in the Matta Conference Room at One Ashburton Place in Boston, Massachusetts.

Secretary Bigby called the Meeting to order at 9:02 a.m.

AGENDA ITEMS

I. Approval of February 24th Minutes

After motions made and seconded, it was unanimously agreed to accept the draft minutes as the official minutes of the February 24th meeting.

II. State HIT Plan

Dr. Shoup gave a brief update on the status of the HIT Plan. The Council members were reminded that the desire is that the full and final Plan be voted on and approved at the next (April 5th) Council Meeting. (Presentation incorporated in the minutes)

What was presented was a culmination of a few weeks of compiling the public comments, the council comments and making the proper adjustments. Dr. Shoup requested Council members submit comments on any specific language changes or general comments but would like to hear now if Council members felt anything was missing. It was agreed that Council members would need to submit all comments to Rick by March 29th at 9:00 am, all agreed.

He pointed out some specific revisions

- On Page 6, there is a revised vision
- Updated the History of Health IT in the Commonwealth, but we should add more. He has asked MAeHC for a paragraph
- More complete History. It was in the narrative of the HIE application. But if you want more detail, we can.
- On Page 25 is the scenario, how should it be changed? It was agreed to remove it.
- Page 51; add quality reporting and MHQP need to include in order to round out the History of HIT.

During the conversation the Council members made the following comments:

- We list a number of bodies of works; we should include a list of references.
- In referencing the History, it appears as a summary or highlights, possibly add that this is a partial list
- When mentioning CHAPS we open Pandora's Box with smaller entities we may not be aware of that may get left out. Might be better to not mention CHAPS
- If there are going to be new revisions, Council members request to review the new revisions.

Dr. Shoup mentioned that this final revision will be managed and not include any substantive changes. There will be an internal review prior to the April 5th Council Meeting.

Secretary Bigby thanked Dr. Shoup and the MeHI staff for due diligence to incorporate all of the comments. It was a torturous road, but we are almost there. She then moved on in the agenda to the MeHI Budget.

III. Update MeHI 2010 Budget

Secretary Bigby mentioned that the fiscal year ends in June and the MeHI budget was approved in 2009. After a brief discussion, it was agreed that it would be best to have a formal motion and approve the 2010 budget today.

Dr. Shoup pointed out the following items in the budget:

- Allocation of Staff by program
- Balance budget that will have 5 hires not the original projected 6.
- If allocated, used or spent is in one category, or projected as a separate fund
- High Level job descriptions of the MeHI staff is included in the packet
- With new project managers and ad hoc workgroups there will be little or no need for consultants
- The budget had a line item for Sharepoint, but the feds are giving us Salesforce as an allocation, so we are taking it out
- Some funds are allocated vs. actual
- We have multiple contracts; we have 8 contracts, less on spending?
- This reflects original assumptions
- If we don't use HIE funds for planning, they go into the main bucket.
- The REC is a 2 year budget and renewable.

Angelia Lewis was introduced as the new Project Manager for the Regional Extension Center. The new Project Manager for the Health Information Exchange is close to being hired, and hopefully will start in early April

Council members had questions on the following:

- Core services
- HIE incentive payments for providers
- We think we are going to sign up 2500 providers. It is overstating what we think we will get this year
- Use of funds is not reflecting actual funds but more of accounting. There is actual use of funds through December and future funds
- How do you allocate hours based on work when all the work is so interconnected
- We need to balance the fact that we need to get the REC up and running quickly, but there is a concern that things could get out of synch.

- In the narrative it describes that more has been spent on legal than originally thought. – in terms of allocation you were originally projecting – is there something we should do to better forecast budgets
- If funds were allocated and now no longer needed, is there a place for those funds
- It doesn't have a fiscal year "Use it or lose it?"
- If you become sustainable after 3 years, you don't have to go for next 3 year budget funding?

Dr. Bell read a formal motion –

The Health Information Technology Council, acting pursuant to the authority delegated under Chapter 40J of the General Laws of the Commonwealth, does hereby approve the Massachusetts e-Health Institute (MeHI) budget for Fiscal Year 2010, as presented. The Council recommends that the Board of Directors of the Massachusetts Technology Park Corporation approve the MeHI Fiscal Year 2010 budget, as provided herein.

After being seconded it was unanimously agreed to approve the proposed MeHI budget for 2010.

IV. Updates

a. REC Kick off meeting in DC

On March 10-12 the MeHI team attended the Regional Extension Center Kickoff event in Washington, D.C.

Highlights included:

- A poster board overview of MeHI
- A trivial pursuit of Massachusetts
- Discussion of meaningful use
- Program overview presented by David Blumenthal
- Goal is to sign up 100,000 providers across the country
- There were to be 70 RECs, there were 32 in Cycle 1
- Possibility to expand footprint across stateliness
- ONC developing tools, communications, project management that they will bring to the table for collaboration
- Content sharing, best practices, all online which is the tool of choice for the RECs. We are all in this together.
- Battle Cry – Meaningful Use
- Very pressed timeline
- Breakout sessions included being in a room with folks who have a similar role
- Excellent Meeting, opportunity to get to know others
- Some states are farther along. Most are facing fairly common issues
- Other states are very jealous of Chapter 305 and the Commonwealth's leadership in HIT

- Our model was validated amongst our peers

Following Dr. Shoup's overview of the meetings, there was a brief discussion which included clarity of the term "community of practice", fund flow and the role of the IOOs.

b. Ad Hoc workgroups

There has been a name change since the documents were printed. The correct name is the Regional Extension Center / Electronic Health Record Workgroup.

Invitations have been sent to the HIE workgroup which will focus on the HIE Operational Plan. It is a rather large group but all enthusiastically responded. They will choose their own co-chairs. We are thinking public/private co-chairs. We will staff the meetings. They will help inform the Plan. We wish to be flexible. Their first charge will be the operational plan which will come out of this workgroup. There will be cross collaboration with the other workgroups.

ONC has free consulting services across all 5 domains. We have asked them to come on staff to be on calls. A third of the grant is interstate interoperability. New York has joined New England on monthly calls.

August 31, 2010, is the deadline for submission of the Operational plan to the Office of the National Coordinator (ONC) which will include the Strategic Plan.

During the Governor's HIT Conference we will have a regional meeting with ONC present.

The HIE kickoff is in DC at the beginning of May.

Council Members had a brief discussion on the Workgroups including

- The workgroup has to address interstate issues including privacy and security, interstate commerce, etc.
- At least one Council member in each group
- The Workgroup meetings should be public, though subgroups do not need to be
- Add someone that is comfortable with Media

Secretary Bigby concluded this update asking Council members to get any additional comments on the ad hoc workgroups to Dr. Shoup by week's end, but prefer today, as we want to send out invites.

Then one email will be sent to the Council that lists the when and where of all meetings.

c. IOO RFQ

We have received 37 Notices of Intent to respond for the Request for Qualifications (RFQ) for the Implementation Optimization Organizations.

Soon we will release an RFQ for EHR vendors and RFI for Bankers

d. Governor's National HIT Conference

- Hired Massachusetts Health Data Consortium, they are doing a great job in short time.
- Our REC Project Officer from ONC (Fadesola) was the first VIP to register. We hope our HIE Project Officer will be able to attend as well
- What you have in today's packet is a DRAFT agenda; it is a working document and not finished. We hope to have it finalized by the end of week. There is an invitation-only event that will be held on Thursday morning.
- Held a call with business leaders in which we asked what they want to focus on, and they clearly stated, "jobs."

Council members had a brief discussion, which included:

- The invitation-only invitations will be driven by which Governors register to attend
- The consumer is interwoven throughout the entire conference and emphasized in one breakout.
- There is no particular session on meaningful use, but it is interwoven on most topics in what we want to achieve.
- We will see more press activity over the next few weeks.
- The agenda is not clear in how it is focused on jobs. We may need to adjust the titles in order to highlight that it is the focus
- It is very exciting!

V. Other

With no other agenda items to discuss, Secretary Bigby emphasized that if Council members have comments on the PLAN they need to get those comments to Dr. Shoup NO LATER than 9:00 am Monday, March 29, 2010. Since the next meeting is on April 5th. If comments are in on time, a version of the plan will be emailed to Council members by April 1st then we can get your final comments on the 2nd in order for the plan to be voted on at the next Council Meeting, April 5th.

Also – comments on the Ad Hoc workgroups are due by end of day.

Meeting adjourned 10:22 am